



## PRIVACY STATEMENT

**Reference:** General Data Protection Regulation (GDPR)

United Aeroskill B.V. (in the following Aeroskill), located at Pastoor van Breugelstraat 93-3, 4744 RC in Bosschenhoofd, is responsible for the processing of personal data as described in this privacy statement.

Contact details:

United Aeroskill B.V.

Pastoor van Breugelstraat 93-3

4744 RC Bosschenhoofd

Tel: +31 (0) 165 – 31 88 61

Website: <https://www.aeroskill.nl/>

Email: [info@aeroskill.nl](mailto:info@aeroskill.nl)

### ***Personal data we process***

Aeroskill processes your personal data because you make use of our services and/or because you provide them to us yourself. Below you can find a summary of the personal data we process:

- First and last name;
- Address information;
- Phone number;
- Email address;
- Gender;
- Bank account number;
- Registration plane;
- Other personal data you actively provide, for example, by creating a profile on this website, in correspondence, and by phone.

### ***Special and/or sensitive personal data we process***

Our website and/or service do not intend to collect data on website visitors who are younger than 16. Unless they have permission from parents or guardian. We cannot check, however, whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, so as to prevent that data is collected on children without parental consent. If you are convinced that we have collected data on a minor without such consent, please contact us through [info@aeroskill.nl](mailto:info@aeroskill.nl), and we will remove that information.

### ***For what purpose and on what legal basis do we process personal data?***

Aeroskill processes your personal data for the following purposes:

- To process your payment(s);
- To send our correspondence, newsletter and/or advertising brochure;
- To be able to call or email you if this is necessary to carry out our provision of services;
- To inform you about (changes to) our services or products;
- To deliver goods and services (to you);
- Information required for staff administration;
- Information required for administration regarding trainees;
- Availability in case of emergency/accident.

### ***Computerized decision-making***

Aeroskill does not make decisions based on computerized processing with regard to matters which may have (significant) consequences for people. This regards decisions which are taken by computer programs or systems, without a person (for example an employee of Aeroskill) intervening.

### ***How long de we keep personal data?***

Aeroskill does not keep your personal data for any longer than is strictly necessary to realize the goals your data are collected for or are provided for by you.

### ***Sharing of personal data with third parties***

Aeroskill does not sell your data to third parties and provides them exclusively if this is necessary for the implementation of our agreement with you or to comply with a legal obligation. With companies which process your data on our instructions, we conclude a (sub-)Processor Agreement to assure the same level of security and confidentiality for your data. Aeroskill remains responsible for this processing.

### ***Cookies or comparable techniques we use***

Aeroskill uses functional, analytic, and tracking cookies. A cookie is a tiny text file which is stored in the browser of your computer, tablet, or smartphone upon the first visit to this website. Aeroskill uses cookies with a purely technical functionality. These make sure that the website functions properly, that we are able to optimize it and that your preferential settings, for example, are remembered. Upon your first visit to our website we have informed you about these cookies already and asked you for permission to place them. You can unsubscribe for cookies by adjusting the settings on the internet browser in such a manner that it no longer stores cookies. In addition, you can also remove all information which was previously stored through the settings of your browser. For an explanation see:

<https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

### ***Peruse, modify, or remove data***

You have the right to peruse, correct, or (let) remove your personal data. In addition, you have the right to withdraw any consent you may have given for the processing of data or to object against the processing of your personal data by Aeroskill and you are entitled to the transferability of data. The latter means that you can submit a request to us to send the personal data we have at our disposal to another organization as specified by you in a computer file. You can send a request for perusal, correction, removal, data transfer of your personal data or a request for the withdrawal of your consent or an objection to the processing of your personal data to: [info@aeroskill.nl](mailto:info@aeroskill.nl).

To make sure that the request was made by you, we ask you to attach a copy of your ID to the request. On this copy, black out your photo, passport number, social security number (BSN) and the MRZ (Machine Readable Zone; this is the bar with numbers at the bottom of the passport). This for protection of your privacy. We will respond as soon as possible, but within four weeks, to your request. Aeroskill also wishes to point out to you that you have the possibility of filing a complaint with the national monitoring authority (for the Netherlands: 'Autoriteit Persoonsgegevens'). You can do so through the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### ***How we secure personal data***

Aeroskill takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorized access, undesired disclosure, and unlawful modification. If you have the impression that your data is not properly secured or if there are indications of abuse, please contact us through: [info@aeroskill.nl](mailto:info@aeroskill.nl). Aeroskill has taken the following measures to protect your personal data:

- Security software, such as a virus scanner and firewall
- TLS (previously SSL). We send your data by way of a secured internet connection. You can check this in the address bar "https://" and from the green padlock on the address bar.
- SPF as internet standard to prevent that you would receive emails in our name containing viruses, spam, or which are intended to obtain personal (log-in) data.